

**Developmental Disabilities Council
Membership and Governance Committee
Proposed Agenda**

Date: October 12, 2017

Time: 1:00 PM to 4:00 PM

Location: Holiday Inn, Yakima

Members: Ryan Troyer (Chair), Filberto Ontiveros, Joe Chemis, Thanh Kirkpatrick, Anthony Nash, Rachel Nemhauser, Sue Searles, Maggie Craughan, Tarra Hollins, Donna Tiffan, Michelle Hoffman and Adrian Patayon

Staff: Brian Dahl and Linda West

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|------|--|------|
| 1:00 | Call to Order
Welcome/Introductions | Ryan |
| 1:05 | Adjust Agenda | Ryan |
| 1:10 | July 2017 Minutes
Reading 17-MG-09
Action: Vote
Motion: Approve Minutes as written
or with changes. | Ryan |

1:20 **Committee Purpose** Brian

- Why do we have this committee?
Handout-Charter Reference

Action: Review

- Big Picture Work Plan
Reading 17-MG-10

Action: Review and Update

1:45 **To Do List-Handout** Brian

Action: Review

MEMBERSHIP

1:50 **Council Member Recruitment and Orientation** Linda

Action: Review of timelines and process.

2:00 **Action:** Vote Linda

Motion: Approve Minutes as written or with changes.

2:10 **Break**

2:25 **Council Member Development** Linda

Action: Discussion of history and possible activities for the future. Also, a discussion of the purpose Town Hall meetings/Bottle Cap

Symposiums, etc.

- 2:40 **Meeting Dates and Locations for 2018** Linda
- Action:** Decide on dates and locations for 2018

GOVERNANCE

- 2:55 **Policy Review Process** Diana/Brian
- Reading 17-MG-11
Reading 17-MG-12
- Action:** Discussion about the significance and structure of Council policies. Selecting policies to review
- 3:15 **Charter Review** Diana/Brian
- Reading 17-MG-13
- Action:** Review section of the Charter and discuss possible revisions. (This may be a multi-meeting activity.)
- 3:30 **Executive Director Review** Diana/Brian
- Reading 17-MG-14
- Action:** Review Policy and Charter.
- 3:45 **Report to Full Council** All

3:50 **Agenda Building for January** All

3:55 **Review “To Do List” for January 2018** All

4:00 **Adjourn**

Materials are available in alternative formats. Please contact the Council office at (800) 634-4473.