

**Developmental Disabilities Council  
Membership and Governance Committee  
Proposed Agenda**

**Date:** January 18, 2018

**Time:** 1:00 PM to 4:00 PM

**Location:** Hampton Inn and Suites, Olympia WA

**Members:** Ryan Troyer (Chair), Filberto Ontiveros, Joe Chemis, Thanh Kirkpatrick, Anthony Nash, Rachel Nemhauser, Sue Searles, Maggie Craughan, Tarra Hollins, Donna Tiffan, Michelle Hoffman and Adrian Patayon

**Staff:** Brian Dahl and Linda West

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|------|---|------|
| 1:00 | <b>Call to Order</b><br>Welcome/Introductions   | Ryan |
| 1:05 | <b>Adjust Agenda</b>  | Ryan |
| 1:10 | <b>October 2017 Minutes</b><br>Reading 18-MG-01<br><b>Action:</b> Vote<br><b>Motion:</b> Approve Minutes as written<br>or with changes. | Ryan |

1:20 **Committee Reorganization-  
Handout** Brian

- Division of work load
- Big Picture Work Plans
- Charter Change

**Action:** Review language in  
Charter/Revise Big Picture Work  
Plans

- Big Picture Work Plan  
Reading 18-MG-02
- Charter Reference  
Reading 18-MG-03

**Action:** Review and Update

1:45 **To Do List-Handout** Brian  
**Action:** Review

## **MEMBERSHIP**

1:50 **Council Member Recruitment and  
Orientation** Linda

**Action:** Review of timelines and  
process.

2:00 **Council Member Development** Linda  
**Action:** Review survey results

2:20 **Break**

2:30 **Meeting Dates and Locations for 2018-Handout** Linda

**Action:** Review dates and locations

## **GOVERNANCE**

Linda

2:55 **Policy Review Process** Diana/Brian

Reading 18-MG-04 Governance Policy

Reading 17-MG-05 Policy List

**Action:** Discussion about the significance and structure of Council policies. Selecting policies to review

3:15 **Charter Review** Diana/Brian

Reading 18-MG-06

**Action:** Review section of the Charter and discuss possible revisions. (This is a multi-meeting activity.)

3:30 **Executive Director Review** Diana/Brian

Reading 18-MG-07

**Action:** Review Policy and Charter.

3:45 **Report to Full Council** All

3:50 **Agenda Building for April** All

