

**Developmental Disabilities Council
Membership Committee
Proposed Agenda**

Date: December 17, 2018

Time: 1:00 PM to 3:00 PM

Location: Zoom Meeting. To Join the meeting either click on the link below or call in at the number provided.

Membership Committee Zoom Meeting

<https://zoom.us/j/793539827>

Call-in:

(720) 707-2699

Members: Ryan Troyer (Chair), Shamra Baez, TK Brasted, Maggie Craughan, Thanh Kirkpatrick, Adrian Patayon, Mike Raymond, Ronnie San Nicolas, Courtney Ward, Michelle Hoffman, Terry Tavares, Katie Mirkovich and Mark Westenhaber

Staff: Linda West, Ed Holen and Aziz Aladin

1:00	Call to Order Welcome/Introductions	Ryan
1:05	Adjust Agenda	Ryan

1:10	October 2018 Minutes Reading 18-M-05 Action: Vote Motion: Approve Minutes	Ryan
1:15	Committee Job Description Reading:18-M-06 Action: Vote	Ryan
1:35	Big Picture Work plan Reading 18-M-07 Action: Review	Brian
1:45	Attendance Policy Reading 18-M-08 Action: Review	Ryan
2:15	Recruitment Update <ul style="list-style-type: none"> • New Member Orientation Activities • Upcoming vacancies • Recognition of Past Members Action: Discussion	Linda
2:30	Council Member Development Action: Discussion	Linda
2:45	Report to Full Council/Schedule Next Committee Meeting	Ryan

2:55 **Agenda Building for Next Meeting** Ryan

- Edited Member Handbook
- Expanding Council Membership
- Website/Social Media
- Council Member Development
- Council Meeting Evaluations

3:00 **Adjourn**

Materials are available in alternative formats. Please contact the Council office at (800) 634-4473.