

Reading 19-M-01

**Developmental Disabilities Council
Membership Committee
Minutes**

Date: December 17, 2018

Time: 1:00 PM to 3:00 PM

Location: Zoom Meeting

Members Present:

Ryan Troyer (Chair), Shamra Baez, TK Brasted, Thanh Kirkpatrick, Mike Raymond, Ronnie San Nicolas, Katie Mirkovich and Mark Westenhaver

Staff: Linda West, Kathy Easton

Call to Order and Introductions

Ryan called the meeting to order and asked everyone to introduce themselves.

Adjustments to the Agenda

There were none.

Approval of the October 2018 Minutes

Motion: To approve the October 2018 Membership Minutes as written. Thanh moved and Mike seconded. The motion carried with Shamra abstaining.

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Membership Committee Job Description

The Committee reviewed reading 18-M-06 that included both a version that showed the edits in red and a final version.

Discussion followed with no other changes or corrections made.

Motion: To approve the Committee job description as written and move forward to the full Council for approval. Mike moved and Shamra seconded. The motion carried.

Big Picture Work Plan

Linda gave an overview of the Committees work plan for 2019. Everyone approved and agreed to move forward and make any adjustments as needed.

The Committee discussed the pros and cons of meeting in person versus meeting via zoom. Consensus was that everyone preferred in person meetings.

Attendance Review

This discussion was moved to the April Committee meeting.

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Recruitment Update

Linda shared that the interview committee interviewed four candidates for Council membership Spokane. The Governor appointed two of those interviewed and they will be at the January Council meeting.

She reported the Council members who would be rotating off of the Council in 2019. The Committee wants to make sure that they will be recognized for their service on the Council.

Council Member Development

Linda gave an overview of the history of Council member development. She talked about the many ways that has changed over the years and the topics that have been covered.

The Committee shared that they liked the idea of holding some form of member development at each Council meeting. Perhaps during lunch or a half day meeting.

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Report to Council/Next Meeting Schedule

Ryan reported that the Committee discussed:

The Committee's job description;
Their big picture work plan;
A recruitment update;
Council membership development; and
The member handbook

Motion: to adjourn the meeting. Maggie moved and Mike seconded to adjourn the meeting. The motion carried.